

## Rules of Membership

**Foreword:** This document supplements the Shaldon Singers Constitution. Any member can obtain a copy of the Constitution from the Secretary.

### Membership

1. Membership is open to all singers over the age of eighteen.
2. The Shaldon Singers operates a policy of equal opportunities and non-discrimination.
3. The Committee may determine maximum numbers for the choir, and for the voice parts. Special consideration may be given to partners/relatives of existing members.
4. Membership is open to individuals who are approved by the Committee. Where necessary, an applicant may be offered a place on a waiting list for membership.
5. The Committee may only refuse an application for membership if, acting reasonably and properly, they consider it to be in the best interests of the Shaldon Singers.
6. The Committee must inform the applicant of the reasons for any refusal within 21 days of its decision.
7. The Committee must consider any written representations the applicant may make about the decision. The Committee's decision following any written representations must be notified to the applicant in writing but shall be final.
8. Every member has one vote.
9. The Committee keeps a register of members' names and contact details, i.e., their local residential addresses (mandatory), email addresses and telephone numbers (optional).

### Duties of membership

10. Members must conduct themselves at all times in accordance with the best interests of the Shaldon Singers.
11. Members must pay an annual subscription in September, as set by the Committee, which, in exceptional circumstances, may be paid in two equal instalments.
12. Members should attend rehearsals punctually and regularly so that they are sufficiently prepared for performances.
13. Members should participate in performances, except in special circumstances, when they are expected to return their music before the concert.
14. In the case of prolonged absences from rehearsals, or missing particularly important rehearsals, participation in the performance shall be at the discretion of the Committee.
15. Members must take reasonable care of hired music and will be liable in the event of loss or damage.
16. Membership implies acceptance of the Constitution and these Rules of Membership.

### Termination of Membership

17. Membership may be ended by notifying the membership secretary.
18. Membership will be ended if subscriptions are not paid by the required date. A member may, at the discretion of the Hon. Treasurer, make a special arrangement for payment.
19. The Committee may remove a member if it considers that to be in the best interests of the Shaldon Singers and must notify the member in writing within 21 days of its decision. The member may appeal, in writing. The Committee will consider this appeal at its next meeting, at which the member will be entitled to make representations, and will notify its decision, which is final, to the member within 7 days of that meeting.

This policy will be reviewed before each AGM and any significant changes will be brought to the attention of the members before the AGM.

Revised 21 May 2022